EXCURSIONS/INCURSION POLICY

St Joseph’s Kingswood is all about our children. We create and uphold a nurturing environment for our children, families, teachers, volunteers, and the wider parish. We are a Catholic community of educators and learners who strive for excellence in education, and we are innovative and collaborative in our approach. Our life long purpose is to maintain a sense of belonging for all our children encouraging them to reach their full potential.

**Philosophy**
Children should be encouraged to expand and develop their knowledge and experience within a safe and caring learning environment.

**Children need**
- a stimulating environment and a wide range of experiences.

**Parents need**
- information about the excursion and safety practices on the excursion
- the option to withdraw their child from excursions if they wish.

**Staff need**
- clear guidelines for excursions
- appropriate staff : child ratios
- support from parents

**Management**
- Must meet all legal requirements in relation to excursions.
- Must be accompanied by a risk assessment and Event Request forwarded to the Principal prior to the intended activity.
- All personnel in attendance must have a current and valid Police Check.

**POLICY STATEMENT:**

St Joseph’s School OSHC considers that incursions and school based activities can be used to provide a broad range of learning experiences for children.

**An Incursion is described as an activity taking place within the school grounds.**

Excursions outside the school grounds will be organised for OSHC by the Director after seeking approval from the Principal.

**Police created:** 2012

**Policy reviewed date:** 2015

**Police review date:** 2016